



Mayor and City Commission:

RE: Vacancy in the Office of City Commission

I am interested in serving on the Dania Beach City Commission until the November 4, 2014 Municipal Election.

I am a bona fide citizen of the United States of America, and a resident of the State of Florida and the City of Dania Beach; I am duly qualified to vote at City, State and National Elections; I have resided in and have been a registered voter in the City of Dania Beach for at least one (1) year, as evidenced by voter's registration documentation; and I am over the age of twenty-one (21) years.

Printed Name: TERESA WEST
Signature: *Teresa West*
Address: 2565 Mariner Ct
Dania Beach, Fl. 33312
Phone Number: 954-326-7129
E-mail Address: teribelle@netzero.net
Date: 7-10-12
Voter's Registration Number: 102386798
Registration Date: May 12, 2004

TERESA WEST

2265 Mariner Ct.
Dania Beach, Florida 33312

Home: 954-963-6717
Cell: 954-326-7129

OFFICE/RETAIL/RESTAURANT MANAGEMENT

Professional Highlights

I am versatile, results-oriented individual, with diverse experience in management, developing people, retail sales, customer relations, project coordination, and problem solving and safety performance. Highly organized, dedicated with leadership qualities and a positive attitude, always striving to achieve maximum productivity and profitability. I have excellent written, oral, interpersonal and communications skills. I am proficient in Microsoft Word, Excel, and Quick Books. I work well under pressure, and always maintain a professional manner. I achieved significant growth in all assigned locations.

Career Achievements

15 years of successful Retail Management
Certificate of Appreciation, (BP America, Inc)
Certificate of Achievement, (BP America, Inc)
Dale Carnegie Training Course, (Dale Carnegie & Associates)
Certificate of Elections, State of Florida 2010 (Present)

Career History

MADAN KOSHER FOODS, OFFICE MANAGER

***Dania Beach, Florida
2011 to Present***

Generate new accounts and grow annual revenues with Hotels, Airlines and Prison Institutions in the USA. Ensure that excellent price point objectives are documented, manifested and targeted for distribution and are on schedule for export. Evaluate regional trends and product strategies, maintain client service and satisfaction and monitor sales performance. Develop and maintain relationships with buyers, owners and wholesale managers. I am certified for USDA, HACCP and FDA.

BP PRODUCT NORTH AMERICA, GENERAL MANAGER/TRAINING MANAGER

***Ft. Lauderdale, Florida
2003-2010***

Supervised and trained several assistant managers in different store locations. Motivated staff to reduce shrinkage and improve efficiency and maintain more accurate records. Performed all merchandise purchasing, planning and promotional strategy to maximize sales volume, gross margins, and inventory turnover for assigned departments in several retail outlets. I completed all facets of retail store management including client relations, training, scheduling, sales marketing, inventory control, employee supervisor, interacting between regional managers, staff members in several locations.

EDUCATION: IUPUI OF INDIANAPOLIS

Indianapolis, Indiana

PERSONAL

I have lived and owned a home in Dania Beach since 2004. I also do volunteer work around my church and community.

CIVIC:

**GRIFFIN LAKES COMMUNITY DEVELOPMENT DISTRICT
CHAIRPERSON
*Dania Beach, Florida***